Applications are invited for the post of Driver in the Embassy of India, Nur-Sultan. Following are the details regarding the vacancy.

Terms of Employment:
- Full time permanent position (upon completion of probation)
- Salary: starting at US$ 910/-.
- Annual Bonus (one month’s salary) on completion of one year of service
- 21 days’ Annual leave on completion of one year of service

Qualifications:
- Valid driving license
- Previous experience (at least 3 years) of similar work
- Fluency (both oral) in English, Russian and Kazakh language
- Excellent communication skills
- Willingness to learn and develop new skills
- Candidates with Local Work Permit/Resident Visa etc., in compliance with local rules and regulations to work in foreign Diplomatic Missions will be eligible for consideration.

Age: Between 22-35 years is desirable

Areas of Responsibilities:
- Work related to the post of driver including maintenance of the vehicle.
- Other official work as and when assigned by Senior Officers of the Embassy.

Application Deadline: CV along with covering letter in English must reach the Embassy by 25th July, 2019.

CVs may be sent to the following address by mail or e-mail:

Administration Division,
Embassy of India
5th Floor, 6/1 Kabanbai Batyr Avenue, Nur-Sultan, Kazakhstan
Email: admn.astana@mea.gov.in